

## EMERGENCY CLOSURE IN ADVERSE WEATHER CONDITIONS POLICY

We are committed to minimising disruption to the pupils' education and we will always endeavour to keep the School open whenever possible, if it is safe to do so.

When we have no alternative but to close the School, we will contact parents via ClarionCall at the earliest opportunity. We aim to do this by 7.00 am if school is not opening at all. School closure depends on the severity of the weather but it also depends on the service the School coach companies can offer. If they notify us that they are unable to operate due to poor road conditions then it is likely we will close the School. We also liaise with the Salesian College over school closure as we share school coaches with them.

As soon as any such decision is made, a message will be sent via ClarionCall and a notice will also appear on our website, as will any updates, and we recommend that this is checked regularly. Eagle Radio will also broadcast information about school closure.

**Please note that we will only contact parents and add messages to our website if school is NOT operating as normal.**

Should the School open in the morning, but conditions deteriorate during the day making it necessary to send pupils home, we will contact parents via ClarionCall, and post a message on our website. We would then ask that parents collect their daughter as soon as possible, or they will make their own way home if prior permission has been given for them to do that (by completing the relevant form each September). We will call the School coaches early, to collect the pupils from school, if they are able to run.

Pupils and staff come to school from a wide variety of locations across Hampshire, Surrey and beyond. It is often the case that weather and road conditions vary greatly across these. If parents feel it is not safe for their daughter to travel to, or be brought, to school from their home, then parents should feel free to make that decision and inform the School office of their daughter's absence as early as possible.

If it is necessary to close the School for two days or more the Heads of Department will set work for all classes in all year groups for the pupils to complete at home. This will be clearly posted on Firefly and will need to be downloaded from there (via the School website). Girls will need to strike a sensible balance between enjoying the snowy weather and continuing with their studies.

This policy is reviewed annually by the Head.

The next review is due in May 2019.